



MPA

EUROPE, MIDDLE EAST
& AFRICA

Job Title: Investigations Manager

Department: Global Content Protection - Motion Picture Association

Location: Brussels, Belgium

Role Description: Reports to the Regional Director Content Protection, EMEA

The Investigations manager is primarily responsible for Content Protection issues in the region and for the daily management of a part of the EMEA Content Protection Hub contributing to the global Internet strategy and protecting the motion picture and television industry's business activities.

Candidates must be a self-starter with a demonstrated ability to work independently and as part of a team to deliver professional results on short deadlines amidst shifting priorities while remaining poised. They also should be detail-oriented, and able to communicate effectively orally and in writing. Advanced work ethic and creative problem-solving skills including the ability to work well with minimal supervision and guidance are essential.

We require a team player who has the utmost moral and ethical character to support the department as well as the global team and to implement sound strategies that will benefit the motion picture industry today and tomorrow.

Key Responsibilities

- Assist the Global Content Protection team in contributing to and executing a global Internet strategy.
- Manage the EMEA Hub to initiate and conduct global investigations of Internet targets in cooperation with regional content protection offices; notably the development and execution of investigative tactics in order to identify entities engaging in copyright infringement.
- Lead the EMEA Hub's daily operations, delegate tasks, supervise, monitor, motivate and review team's performance.
- Support by way of operational input legislative changes related to intellectual Property enforcement.
- Ensure the team monitors, investigates, records and reports on copyright infringement occurring online via established and emerging content distribution technologies.
- Analyze preliminary evidence, identify relevant evidence to be obtained, and develop investigative plans and enforcement strategies.
- Identify cases that are suitable for escalated actions, including criminal/civil actions and when necessary assist in preparing cases for MPA member approval.

- Manage and execute criminal referral strategies in close coordination between Content Protection Legal, Content Protection Enforcement & Operations, Government Affairs, Policy, and Communications departments at MPA.
- Support the EMEA Legal team's cases, particularly evidence gathering in relation to Site Blocking cases.
- Create, develop and/or revise operating procedures, policies, guidelines to aid in the streamlining of Internet intelligence & enforcement activities.
- Regularly review and present, both orally and in writing, well-reasoned and comprehensive reports to senior management at MPA, its member studios, legal teams, external stakeholders including law enforcement.
- Design and oversee trainings to external partners in relation to Content Protection issues
- Utilize the MPA's case management system to maintain complete, accurate, and orderly case file documentation and database records.
- Closely work with the Global Hub Coordinator to ensure accurate and timely dissemination of caseload to the Global Hub Content Protection Teams.
- Coordinate projects and larger cases with the Global Content Protection Teams.
- Identify, manage, and coordinate external vendor relations where necessary.

Education and Experience Requirements

- Proven work experience as an Investigations Manager or supervisor.
- Demonstrated experience and strong ability to supervise and manage subordinate employees.
- Demonstrated ability to solve practical problems and carry out responsibilities under minimal supervision.
- Demonstrated ability to organize workload for effective implementation.
- Demonstrated ability to write correspondence and reports to present information in one-on-one and group situations.
- Must possess the ability to work independently and to gather, analyze and disseminate information accurately and in a timely manner.
- Must display sound judgment, initiative, and the ability to work as part of a team.
- Must possess the ability to effectively interact with a variety of people and work well under stressful situations.
- No less than an adept knowledge of the Internet ecosystem, anti-piracy, and copyright infringement issues.
- Working knowledge of the relationships between ISPs, domain names, Whois, IP addresses, and hosting providers and internet governance.
- Knowledge of content distribution and file-sharing technologies, including peer-to-peer, Usenet, streaming and downloading, as well as live broadcasting.
- Ability to communicate with users of all levels of experience, and to work creatively, quickly, and effectively to produce results.
- Demonstrated expertise in generating reports, assembling presentations, and presenting.
- Possess excellent organizational and time-management skills with a proven ability to meet deadlines.
- Possess creative problem-solving skills including the ability to work well with others.
- Must possess the highest level of work ethics and integrity with the ability to maintain confidential information.
- Fluency in English is required, native speaker level preferred.

- While English is the working language, the ability to speak/read/write foreign languages (such as Spanish, Portuguese, French, Russian and Arabic), while not required, is a plus.
- Proficient in Microsoft Word, Excel, and PowerPoint.
- Willingness to travel.

We Offer

- Training opportunities
- Competitive salary
- Extra-legal benefits

Applicants must be legally authorized to work in Belgium.

Please send your CV along with a Cover Letter outlining your qualifications for this role to emeacareers@motionpictures.org with "Investigations Manager Application" included in the subject line.